

ACHIEVEMENT BUTE

ANNUAL REPORT AND RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023



Scottish Charity Number: SC027607

**ANNUAL REPORT AND RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023**

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ACHIEVEMENT BUTE
LEGAL AND ADMINISTRATIVE INFORMATION

Charity Name: Achievement Bute

Registered Office: 4 Shore Road
Port Bannatyne
PA20 0LQ

Charity Registration Number: SC027607

Board of Trustees: Zareya MacGillivray (Chair)
Caitlin Macintyre (Treasurer)
Joanne Craig
Lisa McKerrell
Maureen Shaw
Richard Whitcomb

Director: Dorothy McDonald

Administrator: Norbert Waniek

Independent Examiner: Wylie & Bisset LLP
168 Bath Street
Glasgow
G2 4TP

Bankers: The Bank of Scotland
36/42 Montague Street
Rothesay
PA20 0BT

Contact Information: info@achievementbute.org.uk
www.achievementbute.org.uk
Facebook: AchievementBute
Twitter & Instagram: @AchievementBute

REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report and financial statements of the charity for the year ended 31 March 2023.

The legal and administrative information on page one forms part of this report.

A Word from the Chair



Every year I seem to start this by saying something along the lines is “well, what a year it’s been!” This year is not any different (and next year is not looking like it will be either!), however challenge and change is what Achievement Bute thrives on, turning it into opportunity & accomplishment. Our clubs and activities this year have been numerous & as diverse as usual focussing on the interests & needs of our local children. They have included our popular Lego Clubs, Den Days , a Crochet Club, a Youth Club, noise-making workshops, and even circus skills. The art activities have also been equally varied and included tie-dying, mandala painting, and creating Ukrainian Pysankys (well done if you didn’t have to google that). We also had family play days which proved very popular as well. In December we moved premises to the former bistro area of the historic winter gardens building, The Discovery Centre. The building also houses the local cinema where we have held our pantos in recent years. Speaking of which, I don’t think Achievement Bute could get away with *not* doing a panto each Christmas. This year we were fortunate to work in collaboration with not only Charlie Hindley of Bute Youth Theatre but also Bute Theatre Company too, creating a fantastic panto involving children & adults, performing to sell-out audiences for each show. This is only the tip of the iceberg for not only the drama activities that we have produced in the last year, but also the opportunities that we have created to work in partnership with local community groups. I am looking forward to seeing what the next year brings to ever-evolving Achievement Bute, and would like to extend my thanks to everyone who has been involved with us in the last year.

Zareya MacGillivray, Chair of Achievement Bute Board of Trustees

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REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Objectives and Activities

Achievement Bute is a small, families-led SCIO (Scottish Charitable Incorporated Organisation) which was originally set up in 1998 by parents and family members of children with disabilities living on the Isle of Bute. Parents wanted to ensure that their children could be supported to live ordinary, fulfilling lives in the local community.

Achievement Bute's purpose is to provide a range of services including social, recreational and educational activities, counselling and support, care, advocacy and advice to support the evolving needs of children & young people with disabilities and their families who live on the Isle of Bute.

We currently provide a Support Service (Care at Home), registered with the Care Inspectorate; a Confidential Counselling Service; a programme of inclusive children's clubs and events; and a volunteering programme which specifically includes supported volunteering. We regularly work in partnership with other organisations to bring high quality arts, cultural and educational activities to the island which would otherwise not be available to children on Bute.

During 2022/23 Twenty-six families have received support from our Care Service and Counselling Services; 185 children were registered for our clubs and events and 16 young people have volunteered for us.

Structure, Governance and Management

As a Scottish Charitable Incorporated Organisation (SCIO) Achievement Bute is governed by a constitution and was registered in its current legal form on 9th October 2015. It has a single tier structure and as such the trustees are the members of the charity.

Appointment of Trustees

The Board of Trustees normally meets 6 times a year and has overall responsibility for management and funding of the organisation. Membership of the board is open to any person who, in the view of the trustees, demonstrates a genuine commitment to further the purposes of Achievement Bute.

Management and Staffing

It is undeniable that one of Achievement Bute's biggest struggles during 2022/23 was with staffing. Following the departure of Fraser Lindsay in April we did not manage to appoint a new Financial Administrator until September. Staff injury and the departure of several of our seasonal workers to university also led to several months of difficulties in delivering our services and we were unable to provide as much support as we would have liked to for a short time. However, we are delighted to have appointed new workers in January who are proving to be valuable members of our team.

Our long-time Director, Dorothy McDonald is retiring from her role in 2023 but has agreed to continue to work with the organisation on a small number of specific projects.

Achievements and Performance

Care and Support

Achievement Bute's Support Service "Care at Home" has faced many challenges during the period since the initial lockdown in March 2020. However despite recurring bouts of covid, staff injury and resultant staffing shortages, the service has proven to be resilient, and we have continued to provide much needed care for children with disabilities and their families on a regular basis.

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REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Achievements and Performance (continued)

Care and Support

The local Health and Social Care Partnership continues to provide funding and we receive regular referrals from local social workers, education and NHS professionals. Our Care Inspectorate Grades all remain “Very Good” for Care and Support, Staffing and Management and Leadership.

Confidential Counselling Service

Despite easing of covid restrictions our counsellor, Ann Thomson, a highly respected and experienced Clinical Child Psychologist, has continued providing therapeutic “walk and talk” counselling sessions with children and young people as these have proved particularly beneficial to many young people. Ann also works in partnership with local schools and is able to provide much-needed help and advice to parents as well as children and young people. Ann has also provided Achievement Bute staff with invaluable training and support at various points throughout the year.

Events & Activities

After two long years of covid restrictions we were at last able to reschedule our twice-postponed Easter project which eventually took place during the Easter holidays 2022 in the Marble Hall of Mount Stuart.



Dreamweavers was a site-specific performance inspired by the grand surroundings of the Victorian gothic Marble Hall, which includes two huge tapestries depicting traditional Scottish scenes; spectacular stained glass windows and a vaulted ceiling which in which constellations are depicted in crystal. We wanted to explore the theme of weaving, not only because of the visual inspiration of the tapestries but because of Bute’s history of weaving which continues to this day. Weaving together traditional Scottish fiddle music with contemporary beats the children produced a soundtrack which was a modern version of the traditional Scottish “waulking song” of island weavers. The 15 minute live show was performed by 20 children. The children literally wove together large pieces of fabric chosen to reflect the colours of the stained glass windows above.

ACHIEVEMENT BUTE**REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023****Events & Activities (continued)**

8 young people had also spent the week working as the film and lighting crew, and the sounds, sights, movement and lights were all woven together into a spectacular performance viewed from the balcony.

We also created a short film documenting the process of this project which can be viewed here:

<https://studio.youtube.com/video/renOf77DIsQ/edit>

In summer of 2022 we embarked on an ambitious programme of activities that took place daily for the whole six weeks of the school summer holidays. Thanks in no small part to additional Scottish Government funding distributed by Argyll and Bute Council we were able to offer every activity entirely free of charge. Mondays were “Dens Days” at Mount Stuart and 106 children took part throughout the summer. On Tuesdays we provided a wide range of arts and craft workshops for a total of 72 children, including making Tie-dye t-shirts. Wednesdays were pop-up playdays, attended by over 120 children (and occasionally parents and grandparents). Thursdays were devoted to musical activities for 32 children and young people, including recycling a bike (yes!) to make a noisy music machine. On Fridays 70 children took part in our Artscapades project, and created a variety of art installations in the glorious landscape of Mount Stuart.

Step Back in Time. Over a period of 4 weeks during June 2022 a group of 6 of your young volunteers undertook the initial historical research of the gardens and former Arden Craig House with volunteers from Bute Museum. The young people’s research formed the basis of the summer holiday project which was delivered through workshops at Rothesay Joint Campus and on-site activities in the grounds of Arden Craig Gardens. The initial group was joined by a further 20 children of primary school age, and the whole group participated in 6 days of drama-based activities in which they devised and performed a series of dramatised “guided tours” of the gardens. Adult volunteers joined in on the final day, held on 23rd July, during which over 150 people attended the tours of the gardens, led by the children.

You can view a slideshow of this event here:

<https://achievementbute.sharepoint.com/:v/s/AchievementButelInternal/EQrPtD5WML9AoFoKPU78YuABUO9vJywsDdbGVc6dZu4g4Q?e=1Rp07M>

In the autumn once again we worked with the teams from the Kilchattan Bay and Mount Stuart Community orchards to introduce children to the joys of apple-picking and juice-making. This was an event in which our own team of young volunteers excelled, learning how to use the juicing equipment and creating various apple-themed games and activities for the dozens of families who attended over the two days of the Juicy Bute weekend.

Pantomime: Cinderella. In December 2022 we were delighted work with the Bute Theatre Co; film-maker Sean Catlin; designer Louise Johnson and drama tutor Charlie Hindley to create an indoor, multi-media community pantomime performed on the stage of the Discovery Centre Cinema. The show quickly sold out, and was a credit to the talents of the 35 children and young people who took part alongside the six adult members of the cast.

The panto brought to a close our three year “Jumping off the Stage” Project, which, having been interrupted by the pandemic, nonetheless enabled Achievement Bute to give children and young people a wide range of opportunities to create “unusual performances in unexpected places”.

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REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Events & Activities (continued)

To view a short film about this project click here:

<https://achievementbute.sharepoint.com/:v:/s/AchievementButelInternal/EX2mSLIjNoREI4Ei8D8cgnkBKv5fqOiZ-gaKi4R3NhRO3g?e=IHnPwI>

Funders

We are grateful to the following organisations and funds that have provided funding to Achievement Bute this year:

- Adapt & Thrive
- Argyll and Bute Council
- Argyll and Bute Council Supporting Communities Fund
- CalMac Communities Fund
- Garfield Weston Foundation
- Highlands and Islands Enterprise
- Robertson Trust
- The Ragdoll Foundation
- TNL Young Start

Volunteering



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REPORT OF THE BOARD OF TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Volunteering (continued)

Our Young Volunteers met up regularly in 2022 and we recorded a whopping total of 795 volunteering hours at all our activities helping with everything from art, drama and denbuilding to juice-making. The creation of colourful banners for Butefest was just one highlight of many, demonstrating the growing skills of our young volunteers.

Collaboration and Partnership Working

As always, we have continued to work in partnership with statutory agencies and local groups throughout the year. In 2022 these local groups have expanded to include Active Schools; Ardenraig Gardens Friends; Butefest; Bute Theatre Co; Interloch Community Transport; Kilchattan Bay Community Orchard; Mount Stuart Trust; and Rhubodach Community Forest. We have also collaborated with Live Music Now Scotland, and hope to continue to develop collaborations more in the future now that opportunities post-pandemic are opening up again.


Financial review

At 31 March 2023 the charity had unrestricted reserves of £94,545 Achievement Bute's aim is to retain the equivalent of at least 3 months of expenditure in reserve at all times and we plan to designate some of the above reserves to activities planned for the coming year. The purpose of this Reserves Policy is to ensure that in the event of a substantial and/or unexpected loss of funding, or if for any other reason the organisation had to close, we would give everyone who uses our service at least 4 weeks' notice of closure.

Evaluation and Future plans

Despite many difficulties during the year including the loss of key members of staff and serious staff illness, we can reflect on a year in which many positive outcomes were achieved for over 200 children, young people and their families on Bute. The organisation is in a strong position financially, we have secured suitable premises after several years of uncertainty, our board of trustees is in the process of being strengthened with new members and we have appointed new staff who are well able to continue the work of Achievement Bute in new and exciting ways.

Approved by the Trustees and signed on their behalf by:

DocuSigned by:

E5B59ECD422D4E3...
Name: Zareya MacGillivray

DocuSigned by:

583B8CF483384D8...
Name: Caitlin McIntyre

Date: 14 June 2023

Date: 14 June 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ACHIEVEMENT BUTE FOR THE YEAR ENDED 31 MARCH 2023

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on page 9 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

Catherine Livingstone

Catherine Livingstone, BA (Hons) CA

Wylie & Bisset LLP

168 Bath Street

Glasgow

G2 4TP

Date: 14 June 2023

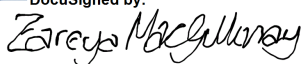
**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

	Unrestricted £	Restricted £	2023 £	2022 £
Receipts				
Donations	4,775	-	4,775	7,045
Grants	-	77,253	77,253	118,934
Gross receipts from other charitable activities	<u>84,759</u>	<u>-</u>	<u>84,759</u>	<u>89,382</u>
Total Receipts	<u><u>89,534</u></u>	<u><u>77,253</u></u>	<u><u>166,787</u></u>	<u><u>215,361</u></u>
Payments				
Payments relating directly to charitable activities	70,549	97,772	168,321	180,168
Governance costs	<u>552</u>	<u>-</u>	<u>552</u>	<u>516</u>
Total Payments	<u><u>71,101</u></u>	<u><u>97,772</u></u>	<u><u>168,873</u></u>	<u><u>180,685</u></u>
Net receipts/(payments) for year	<u><u>18,433</u></u>	<u><u>(20,519)</u></u>	<u><u>(2,086)</u></u>	<u><u>34,676</u></u>

STATEMENT OF BALANCES
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted £	Restricted £	2023 £	2022 £
Cash Funds					
Cash and bank balance at start of year		76,112	50,345	126,457	91,781
Surplus/(Deficit) shown on receipts and payments account		18,433	(20,519)	(2,086)	34,676
Cash and bank balance at end of year	1	<u>94,545</u>	<u>29,826</u>	<u>124,371</u>	<u>126,457</u>
Debtors	2			<u>7,954</u>	<u>2,216</u>
Liabilities	3			<u>3,956</u>	<u>2,597</u>

Approved by the Trustees and signed on their behalf by:

DocuSigned by:

E5B59ECD422D4E3
 Name: Zareya MacGillivray

DocuSigned by:

583B8CF483384D8...
 Name: Caitlin McIntyre

Date: 14 June 2023

Date: 14 June 2023

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1. Funds

2022	Opening Balance	Receipts	Payments	Closing Balance
Unrestricted Funds				
General Funds	76,112	89,534	71,101	94,545
Total Unrestricted Funds	<u>76,112</u>	<u>89,534</u>	<u>71,101</u>	<u>94,545</u>
Restricted Funds				
The Radgoll Foundation	3,110	3,674	6,784	-
Young Start 2019-22	9,521	-	9,521	-
Young Start 2022-25	-	28,553	14,985	13,568
Cal Mac Community Fund	2,000	-	2,000	-
Argyll & Bute Council Supporting Communities Fund	-	2,500	2,500	-
Argyll & Bute Council	311	-	82	229
The Robertson Trust	4,663	17,000	10,634	11,029
Digital Enablement Grant	-	20,526	20,526	-
Adapt & Thrive	15,863	-	15,863	-
HIE Graduate Support Scheme	9,877	-	9,877	-
Garfield Weston Foundation	5,000	5,000	5,000	5,000
Total Restricted Funds	<u>50,345</u>	<u>77,253</u>	<u>97,772</u>	<u>29,826</u>
TOTAL FUNDS	<u><u>126,457</u></u>	<u><u>166,787</u></u>	<u><u>168,873</u></u>	<u><u>124,371</u></u>

a) The unrestricted funds are available to be spent for any of the purposes of the charity.

b) Restricted funds comprise:

Restricted Fund	To Fund
The Ragdoll Foundation	Legacy performance and film project
Young Start 2019-22	"Play Days" programme of activities for children and young people.
Young Start 2022-25	"Play Plus" programme of activities for children and young people.
Cal Mac Community Fund	Youth Audio & Digital activities.
Argyll & Bute Council Supporting Communities Fund	Heritage Project for children and young people.
The Robertson Trust	Core costs, including cost of Counselling Service.
Digital Enablement Grant	Development and delivery of new IT system.
Adapt & Thrive	Covid-19 Recovery Support
HIE Graduate Support Scheme	Funding cost of Arts Activity Co-ordinator
Garfield Weston Foundation	Funding of Youth Work

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

2. Debtors

	2023 £	2022 £
Accrued income	6,875	2,063
Prepayments	65	63
Other debtors	1,014	-
	<u>7,954</u>	<u>2,126</u>

3. Liabilities

	2023 £	2022 £
Independent Examiner's Fees	895	552
Other Creditors	3,061	2,045
Total	<u>3,956</u>	<u>2,597</u>

4. Related party transactions and trustees expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2022: £nil).

During the year no other trustee had any personal interest in any contract or transaction entered into by the charity (2022: £nil).